



Class Dojo



Within early years we use Class Dojo to communicate with parents: instantly sharing messages, updates, events, and photos from class. It's simple, secure, and gives you a window into their school day! The app is covered under our Data Protection procedures and policies and our Acceptable Use Policy which can be found on our website. The content on Class Dojo can only be seen by account holders, it is not public.

Please read the following information carefully and then complete the attached consent form.

Benefits

- Provides information and snap shots to support conversations between parents/carers and their children about their learning taking place at school.
- Provides a quick point of 'non-urgent' contact between home and school.
- Is an easy way to send out reminders about events and activities encouraging great collaborative support and involvement.

Sharing Learning

- Staff will upload pictures regularly to the class story of class learning or information (this may not be daily)
- Any uploads on the class story can only be viewed by other families in the class.
- Photos of children will not be accompanied by names in the text.

Communicating Information

- Staff can contact parents/carers via the private messaging function – please note – this does not replace how you would normally contact staff at school – no urgent matters or concerns to be discussed on here
- Staff can send out information or reminders about events or activities using the class or school story depending on the audience intended.

Data protection – what data is collected, how it is used and what control there is over it. In summary:

- Minimal information is collected - the only data inputted by our school relating to your child is their name– there are no commentaries linked to these
- Information is not shared with advertisers or marketers
- Content is owned by the user of the account.
- Class Dojo is compliant with GDPR.

Parental Agreement - By signing up to ClassDojo, you are agreeing to the following:

- Not to allow this app to replace the face-to-face contact that you already have at school, we still want this to continue
 - Use the content on the class stories as sensitive data, this means that you should not share it on social media or any other platform.
- Do not use the app as a form of communicating concerns or matters that need urgent attention – this must be done in the recommended manner e.g. report to office, speak to a member of staff, phone the school
- Conduct yourself through the messaging in a respectful manner as you would do in a face-to-face situation
- Report any concerns about the use of ClassDojo to Mrs Sivieri or Mrs Morgan
- Ensure that you do not allow your children to message the teachers
- Understand that all teachers and staff are different and have different commitments outside of teaching time – responses are not to be expected straightaway, we support staff wellbeing and hence expect staff to respond within 48 hours and only during working hours – remember urgent matters need phoning in correctly.
- Check your settings to adjust notifications and emails

If you agree to all of the above, please sign the consent form and send it back to school. Following this, you will receive a letter containing your unique code to sign up to the app.

Please speak to a member of staff if you have any questions or concerns.

Thank you



Class Dojo Consent.



Please the statements that you consent to. If you have any questions, please ask. Also, you can opt out at any time. Please just inform a member of staff.

Please tick to give consent.

I give my permission for an account to be opened using my child's first name and initial only – if there is another child with the same first name in their class – a second letter will be used.	
I give my consent for my child to appear in photographs on Class Dojo, these can only be viewed by yourself and other families in the class.	
I agree to use Class Dojo as stated in the parental guidance and in line with the school's Acceptable Use Policy.	

Name of child _____

Name of parent with parental responsibility:

Please print: _____

Signed: _____

Date: _____

I have read the parental guidance, completed and signed the consent form and returned this to school -
WHAT DO I DO NOW?

Download the Class Dojo app and once we have received your completed consent form, you will receive a unique code via letter. Use this to activate your Dojo account. Your child will have their first name added and you will be able to start your Class Dojo journey!